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27 July 1954

MEMORANDUM FOR: DEPUTY DIRECTOR (PLANS)

SUBJECT : Divisional Responsibilities and Functions

1. For purposes of this study group it is requested that it be furnished at an early date (before the scheduled briefings) with individual memoranda outlining the following with respect to each area division, branch, major office, etc. (both in Washington and the field) under the jurisdiction of the Deputy Director for Plans:

- a. Responsibilities and functions in detail.
- b. Number of personnel by categories (e.g., covert, semi-covert, etc.).
- c. Nature of major "covert operations" (as defined in NSC 5412): (1) completed, (2) pending, (3) contemplated.

2. An original and four copies of each of the memoranda would be desirable in order that they might be examined by the members of the study group prior to detailed briefings of the group.

S. PAUL JOHNSTON  
Executive Director,  
Special Study Group